



On-Campus Interviews (OCI)

This year, our fall OCI program will begin on Monday, August 6. We invite employers to visit campus for interviews anytime through the end of the November, choosing the interview date that works best for their recruiting cycle. Most private employers, especially large law firms, will come the very first week. Government and non-profit recruiting tends to occur later in the semester.

The beginning of the season is broken down into separate phases simply for management purposes according to the list below. Interviews taking place after the listed sessions will be handled individually. All opportunities will be announced as they arise. ***Make sure you closely monitor your email over the summer for important updates, announcements and reminders about all interview programs!***

Starting in mid-May, once you are “promoted” to your new class level, you will be able to log into Symplicity and review the list of employers visiting during any OCI session. You will be notified via email when this occurs. Simply click on the OCI tab, and select a session name from the dropdown list to see the list of participating employers. Employer registration remains open until bidding begins, so the list may continue to grow.

Please review the following important dates and mark your calendar if you plan to participate. Bidding windows are very important to note. Applications for interviews must be submitted during the bidding window.

Session Name = Early Interview Week (August 6-10)

- Saturday, June 23 – Student bidding period opens.
- Friday, June 29 – Student bidding period closes at 11:59 p.m. Eastern time. **No late bids.**
- Wednesday, July 25 – Interview schedules published to students and employers.
- August 6-10 – Interviews are held at Biolchini Hall of Law.

NOTE: Individuals involved in AR training during Early Interview Week will be scheduled according to their availability. The CDO and Housing work closely together to ensure minimal disruption.

Session name = Fall OCI (August 27 – September 7)

- Saturday, July 28 – Student bidding period opens.
- Friday, August 3 – Student bidding period closes at 11:59 p.m. Eastern time. **No late bids.**
Class schedules must be input during bidding so interviews are not scheduled during class periods.
- Wednesday, August 15 – Interview schedules published to students and employers.
- August 27-September 7 – Interviews are held at Biolchini Hall of Law.

Session name = Fall OCI (September 10 – 21)

- Saturday, August 11 – Student bidding period opens.
- Friday, August 17 – Student bidding period closes at 11:59 p.m. Eastern time. **No late bids.**
Class schedules must be input during bidding so interviews are not scheduled during class periods.
- Wednesday, August 29 – Interview schedules published to students and employers.
- September 10-21 – Interviews are held at Biolchini Hall of Law.

Bidding for all interview slots is done through Symplicity. Please see the [instructional materials](#) on our website for details on how to use Symplicity in the bidding process. Once the bidding period for a phase closes, employers have the opportunity to review and pre-select the students they will interview. **Late bids will not be accepted.**

Off-Campus Interview Programs (OCIPs)

This year, the Career Development Office will once again host interview programs in New York City and Dallas exclusively for Notre Dame students. In addition, NDLS will participate in multiple interview programs with fellow law schools in The Law Consortium: Boston College, Boston University, George Washington, Northwestern and University of Texas. These programs will take place in Miami, Philadelphia, San Francisco, and Washington DC. Resume collections will take place in Atlanta and Los Angeles. Please carefully review the important dates and deadlines relating to these programs. ***And make sure you closely monitor your email over the summer for important updates, announcements and reminders about all interview programs.***

New York Interview Program

The list of employers participating in this program is available through Symplicity and is updated in real-time as new employers register. Starting in mid-May, you may click on the OCI tab, and select “Fall 2018 - New York Interview Program” from the session list to see the registered employers.

- Saturday, June 23 – Student bidding period opens.
- Friday, June 29 – Student bidding period closes at 11:59 p.m. Eastern time. **No late bids.**
- Wednesday, July 11 – Interview schedules will be published to students and employers.
- Monday, July 30 and Tuesday, July 31 – New York Interview Program is held at the offices of Kelley, Drye & Warren in Manhattan.

All bidding for New York OCIP interview slots is done through Symplicity. Please see the [instructional materials](#) on our website for details on how to use Symplicity in the bidding process. Once the bidding period closes, employers will review materials and pre-select all of the students they will interview. Employers select 100% of the interview candidates for their schedules. There is no lottery process for this program.

Dallas Interview Program

We are thrilled to continue our newest recruiting program in Dallas. The list of employers participating in this program is available through Symplicity and is updated in real-time as new employers register. Starting in mid-May, you may click on the OCI tab, and select “Fall 2018 - Dallas Interview Program” from the session list to see the registered employers.

Dallas Interview Program (continued)

- Saturday, June 23 – Student bidding period opens.
- Friday, June 29 – Student bidding period closes at 11:59 p.m. Eastern time. **No late bids.**
- Wednesday, July 11 – Interview schedules will be published to students and employers.
- Friday, July 27 – Dallas Interview Program is held at the offices of Jackson Walker.

All bidding for Dallas OCIP interview slots is done through Symplicity. Please see the [instructional materials](#) on our website for details on how to use Symplicity in the bidding process. Once the bidding period closes, employers will review materials and pre-select all of the students they will interview. Employers select 100% of the interview candidates for their schedules. There is no lottery process for this program.

The Law Consortium Interview Programs and Resume Collections

We are members of The Law Consortium with Boston College, Boston University, George Washington, Northwestern and the University of Texas. This group of member schools co-hosts regional interview programs and resume collections around the country for the benefit of all students.

Because The Law Consortium programs are collaborative efforts, they differ from each other and from the NDLS programs. There are many similarities, but it is extremely important to follow each individual program's instructions.

Please remember that the interview programs take place in the city for which they are named. If you are not willing or able to be in the city where an interview program is located on the specified date, then please do not bid for interview slots.

****IMPORTANT NOTE:** All bidding for these programs is done through a TLC Symplicity portal for which you will have to register (**not** your Notre Dame Symplicity account). ***If you are interested in participating in any of the TLC programs, you will need to contact Ali Wruble at awruble@nd.edu for more information and a TLC Symplicity account.*****

Consortium Program Timeline

- June 12 – Students can review the list of participating employers and begin bidding.
- July 6 – Student bidding period closes at noon (12:00 p.m.) Eastern time. **No late bids.**
- July 13 – Interview invitations are visible to students and time slots can be chosen beginning at noon (12:00 p.m.) Eastern time.
- July 16 – Interview invitations/scheduling concludes at noon (12:00 p.m.) Eastern time.
- July 17 – Alternates notified/scheduled beginning at noon (12:00 p.m.) Eastern time.
- July 23 – [Washington DC Interview Program](#) is held at the St. Gregory Hotel in downtown Washington DC.
- July 25 – [Philadelphia Interview Program](#) is held. Interviews are conducted individually at each employer's office. Schedules will need to include travel time to walk or ride from one location to the next. Keep this in mind as you select interview slot(s).
- July 26 – [Miami Interview Program](#) is held. Interviews are conducted individually at each employer's office. Schedules will need to include travel time to walk or ride from one location to the next. Keep this in mind as you select interview slot(s).
- July 27 – [San Francisco Interview Program](#) is held at the Embassy Suites San Francisco.

After bidding, the procedures for each interview program can differ slightly. For more detailed information about the specific program in any city, including all important deadlines, click on the city name above or visit [The Law Consortium website](#).

In addition to the interview programs listed above, **resume collections will be conducted in [Los Angeles](#) and [Atlanta](#) through The Law Consortium**. Submit your materials during the bidding window listed above (June 12-July 6), and employers will contact you directly if they are interested to learn more about you or schedule an interview. Employers gain access to application materials after bidding closes on July 6, so outreach to students would not begin until that time.

****REMINDER:** All bidding for these programs is done through a TLC Symplicity portal for which you will have to register (**not** your Notre Dame Symplicity account). ***If you are interested in participating in any of the TLC programs, you will need to contact Ali Wruble at awruble@nd.edu for more information and a TLC Symplicity account.*****

Additional OCI Opportunities

Each year, additional employers express interest in visiting campus outside the dates listed above and throughout the fall semester. We make every effort to accommodate any employer wishing to visit campus! These opportunities will be announced via e-mail and Symplicity to the relevant class levels as they arise, including all dates and deadlines.

CALSC Joint OCI Opportunities

Notre Dame Law School is a member of the Chicago Area Law School Consortium (CALSC). Each year, a few joint OCI schedules are presented to our students through CALSC. Each opportunity differs in terms of the interview location, timing, process and requirements. Specifics of each opportunity are broadcast to the relevant student population as the events are organized and distributed by CALSC.

If you have any questions about the interview programs or the bidding process, please contact Ali Wruble, Recruiting Program Manager, at awruble@nd.edu.

Thank you!