

INSTRUCTIONS FOR THE NDLS HOODING/DIPLOMA CEREMONY

Line up South of the Reflecting Pool by Hesburgh Library (closer to the Stadium) in alphabetical order in two lines – first on the West line are LL.M. candidates followed by J.D. candidates from A-L on the left (West side of sidewalk) and a second line from M-Z on the right (East side of the sidewalk). Law School staff will arrange you in two rows beginning at **12:00** south of the Reflecting Pool directly across from the Stadium.

Wear the tassel on the right, front.

Do **NOT** wear the hood.

UNBUTTON the back of the hood so that it is easier to slip over your head at the time of the hooding.

Carry the hood over your right arm (velvet side toward your wrist; larger satin side toward your upper arm).

We will process up the left side aisle (west aisle) to file into the rows directly behind the faculty who will sit in the first row of 36 chairs. Professors Cassel and Robinson will direct you into the rows. There will be 36 graduates in each row with an aisle at the midway point. **Be seated while your classmates file into rows.** Professors Cassel and Robinson will let you know when to stand when the faculty are processing.

When it comes time for the hooding, do not stand up until your entire row is directed to do so. **Do not stand up in your row until your entire row may exit, so that you do not block the view of those behind you.**

Exit the row to the right, crossing the center aisle if necessary.

Stay on the right side of the stage and ascend the steps when a Law School volunteer directs you to climb the steps. **Make sure your hood is unbuttoned** and hand it to Peter Horvath. It is not necessary to remove your cap.

When you reach the faculty member hooding you, **face the congregation with your back to him/her.**

After he/she hoods you and pats your shoulders, walk to the center of the stage to receive your diploma from Dean Newton. Then exit via the left (west) side of the stage, stop on the X for a photo to be taken, and then return to your row via the west aisle.

Parents and family members who will hood graduates should proceed promptly to the right side of the stage at or before the appropriate time. Parents should exit the stage on the left as did their graduates.

At the conclusion of the ceremony the faculty will recess, but graduates will not.